Ensure adherence to the legislative frameworks and implementation of collective agreements. Oversee the management of the Transversal HR services programs and projects. Oversee condition of staff movement, performance management and development supporting the circuit model in monitoring of employee conditions of service, benefits, remunerations, terminations and appointments. Oversee the implementation of the Transversal HR services programs and projects.

**DUTIES:**
- An appropriate NQF level 7 qualification, with at least a minimum of 5 years senior management experience. Extensive knowledge and understanding of the Education and Public Service policies and legislations.
- Strategic capability and leadership Programme and Project Management, Financial Management, Change Management, Service Delivery Innovation, People Management and Empowerment Client Orientation and Service Delivery Innovation. Extensive knowledge and understanding of the Education and Public Service policies and legislations.
- Manage and liaise with districts in regards of all personnel administration matters in the Ekurhuleni region.
- Ensure timeous implementation of changes on PERSAL / SAP and validation of PERSAL information. Manage the internal and external auditing of personnel administration matters and ensure the implementation and adherence thereof. Monitor, evaluate and report on the performance of the department.

**COMPETENCIES:**
- Strategic capability and leadership Programme and Project Management, Financial Management, Change Management, Service Delivery Innovation, People Management and Empowerment Client Orientation and Service Delivery Innovation. Extensive knowledge and understanding of the Education and Public Service policies and legislations.
- An appropriate NQF level 7 qualification, with at least a minimum of 5 years middle/senior management experience. Extensive knowledge and understanding of the Education and Public Service policies and legislations.
- The competency assessment will be testing generic managerial competencies using the mandated competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA competency assessment tools.

**CLOSING DATE:** 29 July 2016

The Gauteng Provincial Government is committed to the achievement and maintenance of diversity and equality in employment and to an inclusive, non-discriminatory workplace. Applications are encouraged from any public service department or service, which must be completed in full and originally signed. An updated CV and a letter of application including details of three referees, qualifications and experience must be submitted. The successful candidate will be subjected to a background check and a comprehensive assessment. Certification must be no older than 6 months.

The specific reference number of the post must be quoted. Failure to comply with these instructions will disqualify applications from being processed.

**APPLICATIONS:**
- Applications must be delivered or posted to: Physical address: 111 Commissioner Street, Johannesburg, 2001. Postal address: PO Box 7710, Johannesburg, 2000.

**PLEASE NOTE:** Due to the large number of applications we receive, applications will not be acknowledged. If you do not receive a response within 3 months, please accept that your application was unsuccessful.