ANNEXURE

PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF EDUCATION

APPLICATIONS: HEAD OFFICE [HO] Physical Address: 111 Commissioner Street, Johannesburg Postal address: P.O. Box 7710, Johannesburg 2001
Enquiries: CHECK ENQUIRIES ON THE ADVERT

CLOSING DATE: 26 February 2016

NOTE: Applications must be submitted on form z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document( no copies of certified copies allowed, certification should not be more than six months old). Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification and employment verification). Confirmation of final appointment will be subject to a positive security clearance. All non SA citizens must attach a certified proof of permanent residence in South Africa. Failure to submit all the requested documents will result in the application not being considered. The persons appointed to this position will be subjected to a security clearance. SMS candidates will be subjected to a competency assessment test and the signing of a performance agreement and an employment contract. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on implementation of competency based assessment). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency tools.

POST: DEPUTY DIRECTOR: INFRASTRUCTURE PROJECT/PROGRAMME MANAGEMENT REF NO: HO2016/02/04
Directorate: Infrastructure Delivery Management

SALARY: R 674 979.00 per annum all-inclusive package of which a portion could be structured within applicable rules, according to the individual’s needs. The successful candidate will be required to undergo competency assessment, security clearance.

CENTRE: Head Office, Johannesburg

REQUIREMENTS: Degree or Equivalent in Quantity Surveyor. Other requirements: Five years’ experience post qualification. Valid Drivers’ License. Computer literate.

DUTIES: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s].

ENQUIRIES: Mr. E Vele Tel 011 843 6684

POST: DEPUTY DIRECTOR: INFRASTRUCTURE PROJECT/PROGRAMME MANAGEMENT ( 2 posts) REF NO: HO2016/02/05
Directorate: Infrastructure Delivery Management

SALARY: R 674 979.00 per annum all-inclusive package of which a portion could be structured within applicable rules, according to the individual’s needs. The successful candidate will be required to undergo competency assessment, security clearance.
CENTRE : Head Office, Johannesburg

REQUIREMENTS : Degree or Equivalent in Architectural Studies. Other requirements: Five years’ experience post qualification. Valid Drivers’ License. Computer literate.

DUTIES : Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s].

ENQUIRIES : Mr. E Vele Tel 011 843 6684

POST : CHIEF ELECTRICAL ENGINEER GRADE A REF NO: HO2016/02/06
SALARY : R 809 988.00 per annum all-inclusive package (The Department will award a higher salary depending on the expertise of the applicant)
CENTRE : Head Office, Johannesburg
REQUIREMENTS : Degree in Engineering. Other requirements: Registered as a Professional Engineer with ECSA. Six years’ experience post qualification. Valid Drivers’ License. Computer literate.


ENQUIRIES : Mr. H Tsosane: Tel 011 355 0200

POST : CHIEF CIVIL/STRUCTURAL ENGINEER GRADE A REF NO: HO2016/02/07
SALARY : R 809 988.00 per annum all-inclusive package (The Department will award a higher salary depending on the expertise of the applicant)
CENTRE : Head Office, Johannesburg
REQUIREMENTS : Degree in Engineering. Other requirements: Registered as a Professional Engineer with ECSA. [Civil/Structural Engineer] Six years’ experience post qualification. Valid Drivers’ License. Computer literate.


ENQUIRIES : Mr. E Vele Tel 011 843 6684
POST: CHIEF QUANTITY SURVEYOR GRADE A (2 posts) REF NO: HO2016/02/08
Directorate: Infrastructure Delivery

SALARY: R 679 941.00 per annum all-inclusive package (The Department will award a higher salary depending on the expertise of the applicant)

CENTRE REQUIREMENTS: Head Office, Johannesburg
B Degree in Quantity Surveying. Other Requirements: Registered as a Professional Quantity Surveyor with SACQSP. Six years’ experience post qualification. Valid Drivers’ License. Computer literate.

DUTIES: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Manage people and budgets.

ENQUIRIES: Mr. E Vele Tel 011 843 6684

POST: CHIEF ARCHITECT GRADE A (2 posts) REF NO: HO2016/02/09
Directorate: Infrastructure Delivery

SALARY: R 679 941.00 per annum all-inclusive package (The Department will award a higher salary depending on the expertise of the applicant)

CENTRE REQUIREMENTS: Head Office, Johannesburg
Bachelor of Architecture. Other Requirements: Registration with the SACAP as a Professional Architect. Six years’ experience post qualification. Valid Drivers’ License. Computer literate.

DUTIES: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Manage people and budgets.

ENQUIRIES: Mr. E Vele Tel 011 843 6684

POST: ARCHITECT GRADE A-C REF NO: HO2016/02/11
Directorate: Infrastructure Delivery

SALARY: R476 064 – R729 825.00 per annum all-inclusive package

CENTRE REQUIREMENTS: Head Office, Johannesburg

DUTIES: Assist to manage town planning as part of infrastructure planning. Undertake town planning analyses to develop and maintain a physical resources planning framework. Undertake spatial modelling for infrastructure planning. Review utilisation of facilities from a town planning perspective, undertake cost benefit analysis and make inputs to the preparation of the User Asset Management Plan. Undertake research.

ENQUIRIES: Mr. E Vele Tel 011 843 6684
POST: TOWN AND REGIONAL PLANNER GRADE A-C REF NO: HO2016/02/10
Directorate: Infrastructure Delivery
SALARY: R476 064 – R729 825.00 per annum all-inclusive package
CENTRE: Head Office, Johannesburg
REQUIREMENTS: Degree in Town and Regional Planning. Registered as a Professional Town and Regional Planner with SACPLAN. Three years’ experience post qualification. Valid Drivers’ License. Computer literate.
DUTIES: Customise architectural functional and technical norms and standards for all schools. Determine architectural policies, strategies, plans, procedures and criteria for all infrastructure projects and programmes. Undertake master planning and prepare project briefs, business cases, accommodation schedules and operational narratives. Make inputs to the User Asset Management Plans and Project Lists. Undertake research.
ENQUIRIES: Mr. E Vele Tel 011 843 6684

POST: CONTROL WORKS INSPECTOR (2 posts) REF NO: HO2016/02/12
Directorate: Infrastructure Delivery
SALARY: R 361 659.00 per annum (Plus Benefits)
CENTRE: Head Office, Johannesburg
REQUIREMENTS: National Diploma in Building or Mechanical or Electrical or N3 with passed Trade Test or National Diploma in Engineering. Other requirements: Six Years’ experience post qualification. Valid Drivers’ License. Computer literate.
DUTIES: Manage District inputs for infrastructure planning. Manage implementation of all building projects in the Districts. Manage condition assessments. Manage school maintenance and disaster management plans. Manage people and finances.
ENQUIRIES: Mr. P Nortjie: Tel 011 355 0012

POST: CHIEF WORKS INSPECTOR (11 posts) REF NO: HO2016/02/13
Directorate: Infrastructure Delivery
SALARY: R 243 747.00 per annum (Plus Benefits)
CENTRE: Head Office, Johannesburg
REQUIREMENTS: National Diploma in Building or Mechanical or Electrical or N3 with passed Trade Test or National Diploma in Engineering. Three to Five Years’ experience post qualification. Valid Drivers’ License. Computer literate.
ENQUIRIES: Mr. P Nortjie: Tel 011 355 0012