This memorandum consists of 6 pages and 2 addendums.
SECTION A: CREATIVE WRITING

INSTRUCTIONS TO MARKERS:

- Candidates are required to answer ONE topic only.
- The ideas listed below the topics are only some ways in which the topics could be interpreted.
- Marking must be objective. Consider the background of the candidate and give credit for relevant ideas.
- Use the 40-mark assessment rubric to mark the essays.

NOTE: No additional penalties may be imposed as the rubric itself imposes penalties.

1.1 My father – my hero!
   - Narrative/Descriptive/Reflective

1.2 Women perform better at work than men
   - Discursive/Argumentative
   - The essay must offer a balanced view of ideas

1.3 I will never forget those eyes!
   - Descriptive/Narrative

1.4 'Work is always so much more fun than fun'
   - Reflective/Narrative/Discursive/Descriptive

1.5 The Road Not Taken

Two roads diverged in a wood, and I –
I took the one less travelled by,
And that has made all the difference.

- Narrative/Descriptive/Reflective
1.6 How I want to be remembered.
   • Narrative/Descriptive/Reflective

1.7 Interpretation of pictures
   • Candidates may interpret the pictures in any way.
   • The interpretation should be linked to the pictures.
   • Candidates should give the essay a suitable title
   • Candidates may write in any appropriate tense.
   • The following ideas may be explored in response to the pictures, among others:
     1.7.1 Two fingers – relationships/happiness
     1.7.2 Split face/split personalities/glass/water/beauty/how we view people

TOTAL SECTION A: [40]

SECTION B: TRANSACTIONAL WRITING

QUESTION 2: LETTER

INSTRUCTIONS TO MARKERS
   • Candidates are required to answer ONE question.
   • Marking must be objective. Consider the background of the candidates and give credit to relevant ideas.
   • Use the 20-mark rubric to mark the responses in this section.

2.1 INFORMAL LETTER
   • The letter should be addressed to a person who has inspired you.
   • The tone of the letter should be informal.
   • It is a letter of thanks
   • The following aspects should be included:
     Address of sender
     Date
     Greeting/salutation
     Suitable ending
     Details of your career path/tertiary institute to which you will go/how the person inspired you.
2.2 LETTER TO THE PRESS

- The letter should reflect your views on whether sport should be given greater attention in schools
- The following aspects should be included:
  - Address of sender
  - Address of receiver (the Editor)
  - Date
  - Greeting/salutation
  - Topic heading
  - Suitable ending (Yours faithfully)

2.3 FORMAL LETTER

- Letter to Pick 'n Pay seeking sponsorship for catering
- Details of the day's events and how many participants
- What type of sponsorship are you seeking?
- The following should be included:
  - Address of sender
  - Address of receiver (the Manager)
  - Date
  - Greeting/salutation
  - Topic heading
  - Suitable ending (Yours faithfully)

QUESTION 3: LONGER TRANSACTIONAL WRITING

INSTRUCTIONS TO MARKERS

- Candidates are required to answer ONE question.
- Marking must be objective. Consider the background of the candidates and give credit to relevant ideas.
- Use the 20-mark rubric to mark the responses in this section.

3.1 REVIEW

- In review, state the following:

  Where restaurant is situated
  What is the theme of the restaurant?
  Type of food on the menu
  Opinion of the opening of the restaurant
3.2 SPEECH

- The speech must be in paragraph form
- The tone of the speech should be formal
- The language and register should be appropriate to the audience
- The following should be considered:
  How you plan to use the bursary
  Thank the institute/company that has awarded you the bursary

3.3 DIARY ENTRY

- Diary should cover THREE days
- The diary should include the following:
  Why you were visiting your uncle's farm
  What interesting and new things you experienced while there

QUESTION 4: SHORTER TRANSACTIONAL WRITING

Instructions to markers

- Candidates are required to answer ONE question.
- Marking must be objective. Consider the background of the candidates and give credit to relevant ideas.
- Use the 10-mark rubric to mark the responses in this section.

4.1 INVITATION

- Invitation must include the following:
  Date/time/venue of birthday party
  Type of theme
  It is a surprise – do not divulge to friend whose birthday it is

4.2 POSTER

- Poster must include the following:
  Date/time/venue/names of musicians performing

NOTE: Do NOT award marks for illustrations

TOTAL SECTION B: 30
SECTION C: UNSEEN SHORT STORY

QUESTION 5

5.1 It was too hot. (2)

5.2 Mother – gets on well with her/asks if he can have a ‘drag from her cigarette ✓ ✓
Father – he is afraid of his father as he ducks ‘behind the car so my father can’t see’ (him smoking) ✓ ✓ (4)

5.3 Yes. ✓ ‘The usual questions: The usual suggestions’ These suggest that this has happened before. ✓ ✓ (3)

5.4 'hot days when chickens die'/'heat through my clothes'/'the hot metal' (2)

5.5 Ironic ✓ (with an acceptable explanation ✓) (2)

5.6 'stuff' (2)

5.7 He's a little bewildered at Archie's behaviour – 'I shake my head and look at Archie'
He's frustrated by Archie – 'If he needed to go now (to the toilet) we'll never make the river'
He is concerned about Archie – 'I felt sorry for him'

ACCEPT ANY ONE (2)

5.8 Archie picks his nose ✓
Archie stands around watching the others, his eyes blank ✓
Archie finds the narrator's impatience funny ✓
Archie shows no concern for others ✓
Archie shows Don where the keys are ✓

ACCEPT ANY THREE (3)

5.9 There is an atmosphere of impatience/chaos/boredom (2)

5.10 It means that Archie is not as intelligent or skilled as the others in the group (2)

5.11 Malaise of children = restless children/uneasy children (2)

5.12 Introduction → start to pack → chaos as everyone gets ready → keys lost → everyone looks for keys → (Climax) Archie knows where keys are. (4)

GRAND TOTAL: 120
## SECTION A: CREATIVE WRITING

### QUESTION 1

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TOTAL SECTION A: 40
SECTION B: CREATIVE WRITING

Assessment should be based upon TWO longer pieces (a letter and one other piece) out of 20 each, and ONE shorter piece. Use the marking scheme below. Assess the shorter piece out of 20 and then reduce by half to reach a mark out of 10.

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TOTAL SECTION B: 50