



**DEPARTMENT OF EDUCATION
DIRECTORATE: EXAMINATIONS AND ASSESSMENT**

**EXAMINATION INSTRUCTION
No. 1 of 2009**

DATE: 14 JANUARY 2009

TOPIC: ROADSHOWS

TO: Divisional Managers and Managers at Head Office and District Offices
Principals, Chief Invigilators and Staff members of Schools / Examination Centres offering National Senior Certificate Grade 12
Relevant Unions and Organisations

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**GAUTENG DEPARTMENT OF EDUCATION
DIRECTORATE:
EXAMINATIONS AND ASSESSMENT**

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PARKTOWN

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MEMORANDUM

To: Principals and Staff of all Ordinary and Independent Schools and ABET Centres offering the National Senior Certificate (NSC) Grade 12 in 2009; Examiners and Internal Moderators of all Grade 12 subjects; Teacher Organisations and Unions; Relevant Non-Governmental Organisations and All Personnel at Head Office and District Offices.

From: Prem Govender

Date: 10 November 2008

Subject: Information Meetings in respect of the National Senior Certificate Examinations: 2009 ("Roadshows")

Please find attached information in respect of the intended National Senior Certificate Examination Roadshows that are scheduled for January / February 2009. The purpose of the Roadshows is to provide educators with the opportunity to interact and receive feedback from examiners and internal moderators on the marking of the 2008 National Senior Certificate Examination. Principals are therefore requested to inform all educators that were involved in the teaching of the Grade 12 curriculum to attend the scheduled meetings.

Thank you for your kind cooperation.

Prem Govender
Director
Examinations & Assessment

1. INFORMATION MEETINGS IN RESPECT OF THE NATIONAL SENIOR CERTIFICATE EXAMINATIONS

1.1 The Gauteng Department of Education, through the Teachers' Centres, will be holding a series of information meetings concerning the National Senior Certificate (NSC) Examinations, for Grade 12 educators during January and February 2009. It is imperative that all Grade 12 educators attend these meetings, especially since these will be the **first** of the "Roadshows" for the NSC.

1.2 The meetings will be conducted by the examiners, chief examiners and the internal moderators for the majority of the subjects on offer by the Department. Head Office and District officials (Facilitators) dealing with Curriculum and Assessment will attend these meetings to assist with the answering of questions and may also make an input into the discussions. These meetings will focus specifically on:

- **A report-back on the marking of answer scripts of the 2008 National Senior Certificate Examinations (refer to the Internal Moderator's Report);**
- **Curriculum focus of the question papers;**
- **CASS – report back**

NB:

As all NSC papers are set by a national examination panel (except languages paper 2, literature, as an interim measure) Gauteng has appointed a provincial examination panel to fulfil the task of liaison, interaction and leadership in respect of matters relating to question papers and marking. In this document references to examiners and internal moderators will be on this basis.

1.3 In order to make it as convenient and as practical as possible for all Grade 12 educators to attend, **five** information meetings will be held at various centres in the province.

Please refer to the attached roster for the dates, times and venues. Educators are expected to attend on the date and at the venue that has been specifically identified for their districts and/or subjects.

It is essential that schools and other institutions arrange bookings for their Grade 12 educators at least ten days in advance at one of the Teachers' Centres listed overleaf. This will eliminate any problems regarding congestion and will ensure meaningful contact with the relevant examination panels.

1.4 A number of host schools will be used simultaneously: one for languages and technical subjects and the others for the remaining subjects.

1.5 The "smaller" subjects will be discussed in one or two clusters only.

1.6 Educators from LSEN Schools, ABET Centres and other institutions that have registered with the GDE to write the National Senior Certificate (Grade 12) must also attend the meetings.

1.7 Principals/ Heads of Institutions are requested to ensure that their Grade 12 educators attend one of these meetings.

1.8 They must **also** inform all educators teaching Grade 12 learners **on a part-time basis** of these meetings.

2. EXAMINATION GUIDELINES

The following documents will be sent out in January 2009:

- **Internal Moderators' Reports, completed after the marking session**

Educators are requested to bring their own copy of the documents to the meeting they are attending. All principals must also have a copy of the above-mentioned document.

3. PLEASE NOTE THE FOLLOWING

- Attendance at the discussions is **free** of charge.
 - No tea/coffee or any refreshments will be served by the host school but they may have their tuckshops open.
 - The host school will **not** undertake any photocopying or faxing.
4. Principals / educators are advised to book well in advance so that host schools can cater for the final numbers that are faxed through to them by the Teachers' Centres.

NB: The ability of the **panel/ subject facilitators** to answer questions will depend on the nature of the questions. If any educators' questions cannot be answered we request that they submit it to the panel with their response slips and contact details. Once the questions are received at the Assessment Materials Unit all efforts will be made to contact you with the relevant response.

Principals are requested to bring the entire contents of this memorandum to the attention of all Grade 12 educators.

KINDLY MAKE A COPY OF THE ENTIRE DOCUMENT AND CIRCULATE IT AMONG YOUR STAFF MEMBERS.

ANNEXURES

SUMMARY OF DATES AND VENUES FOR NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATION PAPER DISCUSSION

TIME 14:30 AT ALL VENUES

DATE	VENUE	TARGETED DISTRICTS	BOOKING CENTRE
WEDNESDAY 28/01/09	KENSINGTON SS QUEENS HS PARKTOWN HS FOR GIRLS GREENSIDE HS CRAWFORD COL.SANDTON RAND GIRLS HS	Johannesburg North Johannesburg East	Assessment Materials Unit (011) 484 4250 T (011) 484 3233 F -
WEDNESDAY 04/02/09	PRETORIA H/S FOR GIRLS PRETORIA THS AFRIKAANS HOËR SEUNSKOOL AFRIKAANS HOËR MEISIESKOOL GLEN HIGH	Tshwane North Tshwane South Gauteng North	MAMELODI TEACHERS' CENTRE (012) 801 1651 T (012) 801 0371 F
WEDNESDAY 11/02/09	SOWETO COLLEGE IBHONGO SS MONDEOR HS LENASIA SS AZAADVILLE MUSLIM SCH FLORIDA PARK HS MH JOOSUB T SEC SCH. SIR JOHN ADAMSON SS	Johannesburg South Johannesburg West Gauteng West	SOWETO COLLEGE (011) 983 2071 (011) 938 4566(F) Mark For Attention: Mrs Lizzie Shiburi
WEDNESDAY 18/02/09	SUNWARD PARK HS BOKSBURG HS H/S OOSTERLIG H/S VOORTREKKER FREEWAY PARK PRIMARY ALBERTON HOËRSKOOL PARKRAND PRIMARY S L/S BANNBREKER	Ekurhuleni East (East Rand East) Ekurhuleni West (East Rand West)	ALBERTON TEACHERS' CENTRE (011) 907 3730 (T) (011) 907 3737 (F) MARK FOR ATTENTION: Etienne Mathey
25/02/09	HTS VEREENIGING	Sedibeng East Sedibeng West	SEDIBENG EAST TEACHERS' CENTRE (016) 4401861 (F) (016) 440 1787 (F) (016) 4401798 (T)

NB: QUESTIONS CAN BE DIRECTED TO THE PRESENTERS/GUIDELINE CO - ORDINATORS REGARDING CASS OR CASS PORTFOLIOS.

- ❖ NOT ALL THE SUBJECTS ARE OFFERED AT ALL THE VENUES.
- ❖ CERTAIN SUBJECTS ARE OFFERED ONLY ONCE OR TWICE
- ❖ IF A PARTICULAR SUBJECT IS NOT OFFERED AT YOUR VENUE PLEASE REFER TO THE OTHER VENUES.

**BOOKING FORM FOR ASSESSMENT MATERIALS UNIT
NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATION PAPER DISCUSSION**

DISTRICTS: JOHANNESBURG WEST, JOHANNESBURG NORTH, JOHANNESBURG EAST

ALL DISTRICTS – FOR SUBJECTS NOT OFFERED IN THEIR DISTRICTS

DATE: 28/01/09

TIME: 14:30

TO BE FAXED TO AMU (011) 484 3233
BY 21/01/09

NAME OF SCHOOL: _____
 NAME OF CONTACT PERSON: _____
 DISTRICT: _____
 TEL: _____
 FAX: _____

VENUE	SUBJECT	NO. OF EDUCATORS ATTENDING
KENSINGTON SEC. SCH PROTEA STREET , KENSINGTON	AFRIKAANS HL	
	AFRIKAANS FAL & SAL	
	ISIZULU HL	
	ISIZULU FAL & SAL	
	ISIXHOSA HL	
	ISIXHOSA FAL & SAL	
	SEPEDI HL	
	SEPEDI FAL & SAL	
	SESOTHO HL	
	SESOTHO FAL & SAL	
	SETSWANA HL	
	SETSWANA FAL & SAL	
	TSHIVENDA HL	
	TSHIVENDA FAL & SAL	
	ELECTRICAL TECHNOLOGY	
	CIVIL TECHNOLOGY	
	MECHANICAL TECHNOLOGY	
	ENGINEERING GRAPHIC & DESIGN	
	MUSIC	
VISUAL ARTS		
DESIGN		

CONTINUED ON THE NEXT PAGE. - (6)

VENUE	SUBJECT	NO. OF EDUCATORS ATTENDING
PARKTOWN HS FOR GIRLS TYRONE AVENUE PARKVIEW JOHANNESBURG	ECONOMICS	
	BUSINESS STUDIES	
	LIFE SCIENCES	
	CONSUMER STUDIES	
	HOSPITALITY STUDIES	
GREENSIDE HS GEERS AVENUE GREENSIDE JOHANNESBURG	MATHEMATICS	
	HISTORY GEOGRAPHY	
	Dance RELIGION STUDIES	
CRAWFORD COLLEGE SANDTON: BENMORE ROAD, BENMORE	DRAMATIC ARTS	
	ENGLISH HL ENGLISH FAL & SAL	
	INFORMATION TECHNOLOGY	
QUEENS HIGH SCHOOL 8 TH AVENUE DEWETSHOF (NEAR KENSINGTON)	ACCOUNTING	
	TOURISM	
	PHYSICAL SCIENCE	
RAND GIRLS' HIGH SCHOOL CNR: MELLE STREET & EMPIRE ROAD	COMPUTER APPLICATIONS TECH (CAT)	
	MATHEMATICAL LITERACY	

The following subjects are not offered at all during the Roadshows. If necessary, other meetings will be arranged.

1. IsiNdebele

2. Siswati

NB: If an educator requires any information on the above subjects kindly contact Cassim Seth at (011) 484 4250.

BOOKING FORM FOR MAMELODI TEACHERS' CENTRE

**NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATION PAPER DISCUSSION
DISTRICTS: GAUTENG NORTH, TSHWANE SOUTH, TSHWANE NORTH**

DATE: 04/02/09

TIME: 14:30

TO BE FAXED TO (012) 801 0371 BY 28 January 2009
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NAME OF SCHOOL: _____
 NAME OF CONTACT PERSON: _____
 DISTRICT: _____
 TEL: _____
 FAX: _____

VENUE	SUBJECT	NO. OF EDUCATORS ATTENDING
PRETORIA HIGH SCHOOL FOR GIRLS PARK STREET ARCADIA	ENGLISH HL	
	ENGLISH FAL & SAL	
	AFRIKAANS HL	
	AFRIKAANS FAL & SAL	
	COMPUTER APPLICATIONS TECH (CAT)	
PRETORIA TECHNICAL HIGH SCHOOL 649 PARK STREET ARCADIA	CIVIL TECHNOLOGY	
	MECHANICAL TECHNOLOGY	
	ELECTRICAL TECHNOLOGY	
	ENGINEERING GRAPHIC & DESIGN	
	AGRICULTURAL SC./AGRIC. MAN. & AGRIC. TECHNOLOGY	
	PHYSICAL SCIENCE	
	DRAMATIC ART	
	DANCE	
CONTINUED ON THE NEXT PAGE (8)		

VENUE	SUBJECT	NO. OF EDUCATORS ATTENDING
AFRIKAANS HOËR SEUNSKOOL LYNNWOOD RD PRETORIA	HISTORY	
	GEOGRAPHY	
	ECONOMICS	
	BUSINESS STUDIES	
	ACCOUNTING	
AFRIKAANS HOËR MEISIESKOOL BOND STREET PRETORIA	CONSUMER STUDIES	
	MATHEMATICS	
	LIFE SCIENCES	
	TOURISM	
THE GLEN HIGH SCHOOL GARFSONTEIN ROAD WATERKLOOF PRETORIA	ISIZULU HL	
	ISIZULU FAL & SAL	
	SEPEDI HL	
	SEPEDI FAL&SAL	
	SETSWANA HL	
	SETSWANA FAL & SAL	
	MUSIC	
	VISUAL ART & DESIGN	
MATHEMATICAL LITERACY		

**BOOKING FORM FOR SOWETO COLLEGE
NATIONAL SENIOR CERTIFICATE (NSC) EXAMINATION PAPER DISCUSSION
DISTRICTS: JOHANNESBURG SOUTH & WESTERN**

DATE: 11/02/2009

TIME: 14:30

FOR ATTENTION: LIZZIE SHIBURI

TO BE FAXED TO (011)938 4566 BY 04 February 2009
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NAME OF SCHOOL: _____
 NAME OF CONTACT PERSON: _____
 DISTRICT: _____
 TEL: _____
 FAX: _____

VENUES	SUBJECT	NO. OF EDUCATORS ATTENDING
SOWETO COLLEGE SOWETO	ENGLISH HL	
	ENGLISH FAL & SAL	
IBHONGO HS OLD POTCH. ROAD SOWETO	SETSWANA HL	
	SETSWANA FAL & SAL	
	TSHIVENDA HL	
	TSHIVENDA FAL & SAL	
	SESOTHO HL	
	SESOTHO FAL & SAL	
	XITSONGA HL	
	XITSONGA FAL & SAL	
	ISIZULU HL	
	ISIZULU FAL & SAL	
	ISIXHOSA HL	
	ISIXHOSA FAL & SAL	
	SEPEDI HL	
SEPEDI FAL & SAL		
MH JOOSUB TS: LENASIA	AFRIKAANS HL	
	AFRIKAANS FAL & SAL	
	ACCOUNTING	
MONDEOR HIGH SCHOOL 214 BEALVAL STREET MONDEOR	HISTORY	
	GEOGRAPHY	
	HOSPITALITY STUDIES	
LENASIA SECONDARY SCHOOL CNR. CRANE & PENGUIN ST. LENASIA	CONSUMER STUDIES	
	PHYSICAL SCIENCE	
	COMPUTER APPLICATION TECH (CAT)	
AZAADVILLE MUSLIM SCH. MEDINA ST. AZAADVILLE	LIFE SCIENCES	
FLORIDA PARK HIGH SCHOOL, PETUNIA ST FLORIDA	MATHEMATICS	
	MATHEMATICAL LITERACY	
	TOURISM	
SIR JOHN ADAMSON RIFLE RANGE ROAD , WINCHESTER HILLS	ECONOMICS	
	BUSINESS STUDIES	

**BOOKING FORM FOR ALBERTON TEACHERS' CENTRE
NATIONAL SENIOR CERTIFICATE EXAMINATION PAPER DISCUSSION
DISTRICTS: EAST RAND EAST & EAST RAND WEST ONLY**

DATE: 18 / 02 / 2009

TIME: 14:30

For Attention: Etienne Mathey

TO BE FAXED TO (011) 907 3737 BY 11 FEBRUARY 2009

NAME OF SCHOOL: _____
 NAME OF CONTACT PERSON: _____
 DISTRICT: _____
 TEL: _____
 FAX: _____

VENUES	SUBJECT	NO. OF EDUCATORS ATTENDING
SUNWARD PARK HIGH SCH. SONSKYN ROAD SUNWARD PARK BOKSBURG, 1450	HISTORY	
	GEOGRAPHY	
	ISIZULU HL	
	ISIZULU FAL & SAL	
BOKSBURG HIGH SCHOOL 105 LEEUWPOORT STR. BOKSBURG, 1459	PHYSICAL SCIENCE	
	INFORMATION TECHNOLOGY	
	SESOTHO HL	
	SESOTHO FAL & SAL	
	SETSWANA HL	
	SETSWANA FAL & SAL	
H/S OOSTERLIG H/V SUIKERBOSSIE EN SONSKYNSTRAAT SUNWARD PARK	BUSINESS STUDIES	
	CONSUMER STUDIES	
	ECONOMICS	
H/S VOORTREKKER VOORTREKKERSTRAAT BOKSBURG, 1459	ACCOUNTING	
	XITSONGA HL	
	XITSONGA FAL & SAL	
	ISIXHOSA HL	
	ISIXHOSA FAL & SAL	
LAERSKOOL BANNBREKER; BOERNEEF STRAAT, PARKRAND	MATHEMATICS	
	MATHEMATICAL LITERACY	
FREEWAY PARK PRIM ELSENBURG RD FREEWAY PARK.	LIFE SCIENCES	
	TOURISM	
HOËRSKOOL ALBERTON CNR SUSANNA & DU PREEZ RDS FLORENTIA, ALBERTON	ENGLISH HL ENGLISH FAL & SAL	
PARKRAND P S WASSENAAR STREET PARKRAND, BOKSBURG	AFRIKAANS HL AFRIKAANS FAL & SAL	

BOOKING FORM FOR SEDIBENG EAST TEACHERS' CENTRE
NATIONAL SENIOR CERTIFICATE EXAMINATION (NSC) PAPER DISCUSSION
DISTRICTS: SEDIBENG EAST & SEDIBENG WEST

DATE: 25/ 02/ 09

TIME: 14:30

TO BE FAXED TO (016) 440 1861 BY 18 FEBRUARY 2009

FOR ATTENTION: PHAKISA MOKOENA

NAME OF SCHOOL: _____

NAME OF CONTACT PERSON: _____

DISTRICT: _____

TEL: _____

FAX: _____

VENUE	SUBJECT	NO. OF EDUCATORS ATTENDING
Hoër Tegnise Skool Vereeniging	ENGLISH HL	
	ENGLISH FAL & SAL	
	AFRIKAANS HL	
	AFRIKAANS FAL & SAL	
	SETSWANA HL	
	SETSWANA FAL & SAL	
	ISIZULU HL	
	ISIZULU FAL & SAL	
	SESOTHO HL	
	SESOTHO FAL & SAL	
	PHYSICAL SCIENCE	
	HISTORY	
	GEOGRAPHY	
	ECONOMICS	
	BUSINESS STUDIES	
	COMPUTER APPLICATIONS TECHNOLOGY (CAT)	
	ACCOUNTING	
	LIFE SCIENCES	
	ENGINEERING GRAPHICS & DESIGN	
	CONSUMER STUDIES	
MATHEMATICS		
MATHEMATICAL LITERACY		
	TOURISM	